

PAYROLL

Effective: 04/08/1985

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Issuing Office: [General Accounting Division](#)

EXHIBIT A

PAYROLL WAGE DISTRIBUTION REQUEST UNIVERSITY OF CALIFORNIA, SAN DIEGO Print Name (Last, First, Middle) _____	Campus Phone _____	Mail Code _____	Bank Coding _____ Customer Account Coding _____
PLEASE SELECT ONE OF THE FOLLOWING OPTIONS:			
<input type="checkbox"/> SURE-PAY DEPOSIT <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS	Sure-Pay will be effective with the SECOND payroll check after the processing of this form by the Payroll Division. A preprinted bank deposit ticket or a voided check must accompany this request in order for the Payroll Division to obtain the correct bank information for accurate deposit. An earnings statement indicating payroll check information will be sent each payday to your work location. Sure-Pay guarantees the deposit of funds to your account on the morning of payday. Name of Bank _____ Branch of Bank _____ Address _____ City/State/Zip _____		
WITH THE SELECTION OF SUREPAY, I AUTHORIZE THE UNIVERSITY OF CALIFORNIA, SAN DIEGO, TO INITIATE CREDITS AND/OR DEBITS TO MY ACCOUNT. (FOR AN EXPLANATION OF DEBITS PLEASE SEE THE REVERSE SIDE OF THIS CARD). THIS AUTHORIZATION IS TO REMAIN IN EFFECT UNTIL CANCELLED IN WRITING BY SUBMITTING A NEW PAYROLL WAGE DISTRIBUTION REQUEST FORM (FO 2048).			
<input type="checkbox"/> CHECK ISSUANCE	Payroll check and earnings record will be sent to you at your work location.		
Signature _____ FO 2048	Date _____		

Debits shall be initiated only to effect appropriate adjustments against a prior credit made for the same pay date. Debit transactions are limited to reductions for University salary overpayments and to respond to mandatory court orders. The result of the credit less the debit will be the net pay to which the employee is entitled and will be no different from the net amount the employee would have received had the SurePay method not been selected and a payroll check had been printed.